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| **Job Title:**Head Lifeguard – SEASONAL POSITION | **EMPLOYMENT STATUS** |
| **Department:**725 | **Regular**  |  **Seasonal X** |
| **Salary:****$12.19** | **Full-Time**  |  **Part-Time**  |
| **Reports to:**City Pool Manager | **Exempt**  |  **Non-exempt X** |

**JOB DESCRIPTION**

**JOB SUMMARY:**

Under general supervision, Lifeguards protect the health, safety, and welfare of patrons of the Beeville City Pool facility while exceeding customer service expectations

**ESSENTIAL FUNCTIONS:**

* Assist Pool Manager in training and supervising Lifeguards
* Assist in creating the work schedule and station rotation schedules for Lifeguards.
* Monitor all activities at the pool to prevent injuries during hours of operation
* Enforce and adhere to pool rules and regulations – caution swimmers of unsafe practices and hazards to maintain order in the pool and adjoining areas.
* Follow emergency action plan and procedures, administer First Aid
* Rescue swimmers in danger of drowning and contacts emergency medical personnel when a serious injury occurs.
* Collects applicable pool admission fees and works in concession stand when scheduled.
* Pool parties - check in member and guests at the gate
* Performs occasional pool cleaning and maintenance task such as vacuuming the pool and cleaning the drains.
* Inspect facility for cleanliness
* Engage in basic Lifeguard duties, such as adding chemicals to the pool and cleaning the restrooms, as required.
* Perform other duties as assigned

 ESSENTIAL WORK HABIT**:**

• Regular Attendance in a workplace environment.

**QUALIFICATIONS**

KNOWLEDGE, SKILLS AND ABILITIES:

* Must know how to swim
* Must know how to administer First Aid, CPR, and other lifesaving techniques.
* Excellent observational and customer services skills
* Ability to react quickly and calmly in emergencies
* Knowledge of Rules and Regulations governing conduct of the Beeville public pool
* Ability to address patron’s questions and concern in a diplomatic, professional manner

**MINIMUM REQUIRES FOR EMPLOYMENT**

EDUCATION, EXPERIENCE, AND CERTIFICATION

* Must possess current Lifeguard Certification upon the first day of employment
* Must be 15 years of age or older
* Must possess Cardiopulmonary Resuscitation for Lifeguards (CPR for Lifeguards) Certificate upon first day of employment
* Must pass a pre-employment drug screen

expections:

* Show up for work on time and ready to work
* Explain and enforce rules
* Monitor designated areas to recognize signs of danger.

Physical Requirements:

**Environment**: Indoor and outdoor environment; work alone or as a member of a team; travel from site to site; incumbents may be exposed to noise, dust, inclement weather, and potential hostile environments. PROLONGED PERIODS OF BEING OUTDOORS.

* Ability to move about an office or building. Ability to transport self from building to

building and to attend various functions and meetings at other sites either within or outside the City.

* Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate a computer, telephone and related equipment.
* Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively.
* Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to review a wide variety of materials in electronic or hardcopy form.
* Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to function within the general office environment. (Standing/walking, sitting, lifting/carrying, pushing/pulling, reaching and bending).

**alysis of Phy Demands of Position**

**NOTHING CONTAINED IN THIS JOB DESCRIPTION OR ANY OTHER MATERIALS OR INFORMATION DISTRIBUTED BY THE CITY OF BEEVILLE CREATES A CONTRACT OF EMPLOYMENT BETWEEN AN EMPLOYEE AND THE CITY.**

**SIGNATURES AND DATES**

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

*Check the appropriate box and fill in the appropriate accommodations, if required, then sign and date.*

I have read and understand this job description and acknowledge that I am able to complete the

Essential function of my job without accommodations.

I have read and understand this job description and I would require the following reasonable accommodations to fulfill the essential functions of this job:

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Employee Signature Date

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 Supervisor Signature Date

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 Human Resources Date