



City Of Beeville
Council Agenda Request Form

Today's Date: _____

Proposed Agenda Date: _____

Name of person (s) proposing item: _____

Name of Business / Organization (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Phone: _____ Alternate Phone: _____

Resident of Beeville: Yes No

Item Request is for: Information Only Action Item Discussion / Action Report Other

Description Summary (You may add additional pages if needed.)

Have you addressed your issue(s) with city/administrative staff?

Yes No What is your desired outcome? _____

Does this subject concern a City Department?

Yes No Is so, please include the name of department(s) _____

Does this subject concern a City Ordinance?

Yes No Is so, please include the Ordinance name or number: _____

Disclaimer

The request must be submitted to the City Secretary no later than the Tuesday at noon prior to the City Council meeting. Council meetings are held on the 2nd and 4th Tuesdays at 6:00 p.m. Items submitted after this deadline will be scheduled for the following City Council meeting.

If presenting any handouts or documents pertaining to the topic, please plan to provide at least 8 copies.

If using other forms of media (PowerPoint Presentation, and/or Flash Drive), the final version must be submitted to the City Secretary's Office, before the Council Meeting.

Electronic documents can be emailed to cityofbeeville@beevilletx.org

Printed Name

Signature